



École Dieppe Parent Advisory Council

SEPT 21, 2022 Meeting
Dieppe Library, 6:30 p.m.

Meeting Minutes

Attendance:, P Gareau, B Davis, R Stevens, K Joss, L Petriw, L Ternowetsky, H Lacoursiere, S Remillard

Regrets: A. Golden, M McDougall, S Isaac, A Jamieson

1. Call to order at 6:30pm
2. Welcome and introductions
3. Minutes and Agenda
 - a. Additions or amendments to the agenda
MOTION to adopt agenda (H Lacoursiere/K Joss) CARRIED
 - b. Review and adoption of minutes from previous meeting – June 20th, 2022
MOTION to adopt minutes (K Joss/H Lacoursiere) CARRIED
4. Chairs Report (P Gareau) –
 - a. P Gareau will be contacting Pembina trails to hopefully access a grant available through them.
 - b. Will be posting to fill the social media position
 - c. We will be selecting someone in November to coordinate the staff appreciation week in February
 - d. January we will be filling a BBQ committee for the event in May/June
 - e. All PAC meeting minutes are to be posted on the school website.
5. Principal/Vice Principal's Report (B Davis) – see attached report.
 - a. Discussion surrounding the closure of the bus loop and all of the congestion it causes on Dieppe. The discussion has been tabled for now but will be revisited at a later date.
6. Council Reports
 - a. Lunch Program (B Davis for S Isaac)
 - i. The lunch program is up and running smoothly
 - ii. We are still currently looking for a lunch program coordinator, Stephanie Isaac will continue organizing for the time being.
 - b. Treasurer (P Gareau for M McDougall) – See attached report
 - c. Fundraising (P Gareau for A Jamieson) – see attached report
 - i. Decision must be made on the Stone City fundraiser in order for the orders to arrive in time for Christmas. **Motion to approve Stone City Coffee as a fundraising initiative. (P Gareau/K Joss) CARRIED**
 - ii. Question was brought up regarding the yearbooks and the possibility of having them available before the end of the year. Discussion ensued. Something we will consider for the next time we do this fundraiser.
 - d. Safety (K Joss) –
 - i. The bus loop is something that will be investigated.
 - e. Fun lunch (L Petriw)
 - i. Two managers, Nathan and Jaime, came from Boston Pizza to present about fun lunches.
 - ii. Discussion surrounded having fun lunch once a month. Possibly switching between Boston Pizza and Subway lunch.
 - f. Student Wellness (H Lacoursiere) –
 - i. Discussion surrounding whether we should put a spending limit on teacher requests.
 - ii. Last year we did a fall ask and a spring ask and that worked out well so we will do the same again.



École Dieppe Parent Advisory Council



École Dieppe

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www.pembinatrails.ca/dieppe

Dieppe Parent Advisory Committee
Principal & Vice-principal report
September 21, 2022

- We currently have 394 students enrolled at Dieppe in 17 classes at Dieppe this year:
 - Two AM kindergarten (Mme Dueck & Mme Alex)
 - Two PM kindergarten (Mme Dueck & Mme Alex)
 - Three Grade 1 (Mme Belluk, Mme Kapinga, Mme Borlase)
 - One 1/2 combined (Mme Zinn)
 - Three Grade 2 (M. Kowalski, Mme Léanne, Mme Wilkins)
 - Six Grade 3/4 combined (Mme Emanuel, Mme Chandler, M. Nevakshonoff, Mme Sul, Mme Davie, Mme Khomenko)
- Changes from last year:
 - 1 recess – Grade 1 to 4
 - Closure of our bus loop
- We had our first whole-school assembly in the afternoon of September 9 followed by an activity afternoon. Classes are divided into three house groups – red (engagement), yellow (inclusion) and green (growth)
- We had a great Meet the Teacher evening on September 14. 90% of our families were able to attend and had the opportunity to meet our staff and tour our school.
- We are looking forward to providing families opportunities to come to the school more often:
 - Literacy night
 - Numeracy night
 - Spring concert



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Statement of Receipts & Disbursements Dieppe Parent Advisory Council

For the period beginning June 20, 2022 and ending September 20, 2022

RECEIPTS

Interest	Deposited Jul 04	\$	0.01
Interest	Deposited Aug 01		0.01
Interest	Deposited Sept 01		0.01
June Subway Fun Lunch	Jun 20 Munch-A-Lunch (2022.06.1)		598.99
June Subway Fun Lunch	Jun 27 Munch-A-Lunch (2022.06.2)		4.84
June Subway Fun Lunch		\$	62.55
Bosch GC Fundraiser	Deposited Jun 30		40.00
Bothwell Cheese Fundraiser			33.00
Staff Appreciation Collection			3.00
	Total Receipts		138.55
		\$	742.41

DISBURSEMENTS

CH 569	June Fun Lunch Drinks & Treats (H. Lacoursiere)	\$	141.67
CH 564	Grade 4 Farewell Gifts (Ecole Dieppe)		500.00
CH 565	Grade 4 Camp (Ecole Dieppe)		500.00
CH 566	Year End School-wide Activities (Ecole Dieppe)		547.37
CH 567	Year End School-wide Activities (S. Isaac)		84.90
CH 570	Retirement Gifts Mme Tugby & Saltiss (P. Gareau)		155.40
CH 568	June 2022 Fun Lunch (Subway)		735.39
	Total Disbursements	\$	2,664.73

Beginning Balance, June 20, 2022	\$	10,880.38
Plus receipts		742.41
Less disbursements		(2,664.73)
Ending Bank Balance, Sept 20, 2022	\$	8,958.06

FUTURE COMMITMENTS

BBQ Balance	\$	2,473.93
Total Commitments	\$	2,473.93

TOTAL UNCOMMITTED FUNDS

\$ 6,484.13

PREPAID EXPENSES

2023 BBQ Deposits	Bounc'en Good Times - Inflatable Rental	\$	546.20
	River City Bubble Ball - Winnipeg		52.50
	Total Deposits	\$	598.70



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École Dieppe PAC Fundraising Report Sept 21, 2022

1. Yearbook
 - Thank you to Danielle Correia for putting together the 2021/22 Yearbook!
 - Yearbooks have been delivered to students. If any family had ordered a Yearbook but have not yet received one please let Ashleigh know.
 - The PAC Executive voted to do a 2022/23 Yearbook. Families will be able to order the Yearbooks with their school photo orders. Cost TBD, PAC executive voted to lower the cost to make it more affordable for families in lieu of making profit.

2. Peak of the Market – Farm to School
 - Delivery day and parent pick up day scheduled for Weds, Oct 5
 - Volunteers are required for:
 - Vegetable delivery & sorting – Vegetables will be deliver to the school the afternoon of Oct 5th. Volunteers required to unload vegetables from delivery truck and help sort. Would need to be available on short notice between noon to 3pm. The delivery time will not be confirmed until Oct 5th
 - Parent pick up – Volunteers required to help hand out orders to parents from 3:30-5pm
 - Those interested in helping out can email Ashleigh at ecoledieppe.pac.fundraising@gmail.com

3. All fundraising initiatives need to be established by vote by the October 2022 PAC meeting. Additional fundraising suggestions can be sent to ecoledieppe.pac.fundraising@gmail.com by Oct 12.

Per the Constitution, PAC may organize up to 6 fundraising initiatives throughout the year. Initiatives beyond the limit are possible with the approval of PAC and the school administration.

A survey was conducted in June 2022 on fundraising activities:

- Peak of the Market and K Bosch Greenhouse gift certificates were the most preferred fundraisers of 21/22, followed by Yearbook and Taverna Rodos GCs.
- Types of fundraisers preferred are gift certificates, followed by food
- Practicality of the product is very important when considering fundraiser initiatives
- Consumable and frozen products were suggestions offered by respondents

If there are any 2021/22 Fundraisers that members of PAC want to repeat before Christmas, recommend PAC voting at this meeting so that the fundraiser can be set up ASAP. For consideration:

2020/21		2021/22		Notes
Mabel's Label	\$231.43	Peak of the Market	\$2,535.00	Confirmed 22/23 Fundraiser #1
Flip Give	\$202.55	Stone City Coffee	\$1,237.00	Local company, great to work with
Happy Hippo Bath Company	\$874.62	Happy Hippo Bath Co	\$845.84	Direct to customer shipping, very easy fundraiser
Colibri	\$504.99	Taverna Rodos GCs	\$1,563.34	Taverna Rodos has since reduced the fundraising profit margin from 20% to 10%
K Bosch GCs	\$1,400.00	Bothwell Cheese	\$771.75	Bothwell great to work with, sorted orders for us
*Limited contact fundraisers were chosen in 2020/21		K Bosch GCs	\$865.50	
		Yearbook	\$881.72	Fundraiser #7 *extra 22/23 fundraiser approved by PAC* - Profits will be reduced this year to lower cost to families



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Update for the Green Space Project (K. Renouf)

- Qualico Communities completed their portion of the project this summer (gifts in kind), which included The berm, the little hill with trees/benches in between the soccer fields and a new French drain by the south entrance. Super happy with the outcome. The snow fencing is staying up till winter/ground freeze to allow for grass/trees to take.
- Just approved a Green Drop contract to water the new trees on the little hill for this fall until fall 2023. Cost was \$1,134 and will come out of our Pembina Trails account.
- The new swings& climber from Blue Imp has a ship/delivery date of Oct.21/22 and should be installed this Fall 2022!!
- Bids to complete the rest of the project will occur in early 2023.
- This Fall, our playground committee will need to discuss plans/options for our outdoor acknowledgment to our donors for the project. I will be sending out an email about this at some point in October/November.