



École Dieppe Parent Advisory Council

MAY 16, 2022 Meeting
Virtual Meeting via Teams, 6:30 p.m.

Meeting Minutes

Attendance: P Gareau, H Lacoursiere, B Davis, K Joss, A Jameison, L Marriott, M McDougall, S Isaac, C Buydens

Regrets: R Stevens

1. Call to order at 6:31pm
2. Welcome and introductions
3. Minutes and Agenda
 - a. Additions or amendments to the agenda
MOTION to adopt agenda (C Buydens/M McDougall) CARRIED
 - b. Review and adoption of minutes from previous meeting – April 18, 2022
MOTION to adopt minutes (H Lacoursiere/A Jameison) CARRIED
4. Chairs Report (P Gareau) – Reminder that Jun PAC meeting will also be the AGM so please invite fellow parents to attend and consider running for a position if interested. Thank you for attending and participating in PAC this year.
5. Principal/Vice Principal's Report (B Davis) – see attached report.
 - a. The many benefits to having multiage classes for next year were shared. The goal is to continue to implement multiage/grade classes in the future.
6. Council Reports
 - a. Lunch Program (S Isaac)
 - i. There have been a few newly hired lunch monitors. S Isaac will be acting as a lunch supervisor until the end of the year.
 - ii. The Division is looking at making some changes to the lunch program for September 2022.
 - b. Treasurer (M MacDougall) – See attached report
 - i. Signing authority complete
 - ii. A parent contacted the office stating that they had misplaced \$60 worth of gift cards and asked about having them replaced. Discussion ensued. Unfortunately, they were not officially tracked in any way so M McDougall will contact the parent.
 - iii. **MOTION to purchase retirement gifts for the two retiring teachers (Mme Saltiss and Mme Tugby) up to an amount of \$60 per teacher. (C Buydens/P Gareau) CARRIED**
 - iv. Discussion surrounding end of the year treats for students. **MOTION to spend up to \$1000 towards end of the year activity/treat to be determined. (M McDougall/C Buydens) CARRIED**
 - v. Discussion surrounding grade 4 farewell goody bags. The school has a budget but may be requesting additional funds from PAC to supplement.
 - vi. **MOTION to provide \$500.00 towards Grade 4 camp (H Lacoursiere/P Gareau) CARRIED**
 - c. Fundraising (A Jamieson) –
 - i. Invoice for munch a lunch renewal - \$336.00/year plus 2.9% per transaction for credit card purchases. **MOTION to renew munch a lunch account for the 2022-2023 school year. (K Joss/P Gareau) CARRIED**
 - ii. Request parent input on social media regarding fundraising requests for the 2022-2023 school year.
 - d. Safety (K Joss) –



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- i. Discussed our current crossing guards and having a backup in the event that a crossing guard is away. Crossing guard procedures will be discussed at a later date once staffing is confirmed for the 2022-2023 school year.
 - e. Fun lunch
 - i. Subway fun lunch through munch a lunch proposed for June 3rd, 2022. Cost will be \$5 per child. Chip/drink/snack option for additional cost. There will be 3 sandwiches to choose from.
 - f. Student Wellness (H Lacoursiere)
 - i. There have been two teachers who requested money to purchase various outdoor activity items. The teachers have received their items.
 - g. Building & Grounds
 - i. The Ecole Dieppe Greenspace project will be starting as soon as the funds have been secured.
7. Old Business
 - a. Signatures were required at the bank to change/update the signing authority. This was completed.
8. New Business
 - a. Discussed PAC member interest and commitments for the 2022-2023 school year. (election meeting scheduled for June 20th, 2022)
 - b. Discussed hosting PAC meetings and literacy/numeracy or art night all on Wednesdays at the same time to help encourage more community involvement. Questions regarding providing childcare during PAC meetings buy the need for care will be gauged on a case by case basis.
9. Announcements
 - a. May 17 – ¾ Grade 4 Track Day at Dieppe (Rain Date – May 20th)
 - b. May 18 – Bus ridership
 - c. May 23 – Victoria Day – NO SCHOOL
 - d. **June 20 - Next Meeting (AGM)**
10. Adjournment – 7:53 PM



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Statement of Receipts & Disbursements Dieppe Parent Advisory Council

For the period beginning April 18, 2022 and ending May 16, 2022

RECEIPTS

Interest	Deposited May 02		\$	0.01
Bosch GC Fundraiser	Apr 18 (2022.04.1)Munch A Lunch	\$	173.98	
Bosch GC Fundraiser	Apr 25 (2022.04.2)Munch A Lunch		2,811.80	
Bosch GC Fundraiser	May 02 (2022.05.0)Munch A Lunch		794.52	3,780.30
Happy Hippo Fundraiser	Apr 19 Pay Pal			824.44
	Total Receipts		\$	4,604.75

DISBURSEMENTS

CH 557	Mme. Sul - Teacher Request		\$	259.19
CH 558	K. Bosch & Son Greenhouse Fundraiser			2,955.00
CH 559	Fun Lunch Voucher Refund - Milk Tickets			73.00
Bank Fee	Stop Payment Fee - Cheque #556			12.50
	Total Disbursements		\$	3,299.69

Beginning Balance, April 18, 2022	\$	13,285.74
Plus receipts		4,604.75
Less disbursements		(3,299.69)
Ending Bank Balance, May 16, 2022	\$	14,590.80

FUTURE COMMITMENTS

	BBQ Balance		\$	2,473.93
	Mme. Ferguson - Teacher Request			72.99
CH 685	Fun Lunch Voucher Refund (L. Taylor)			5.50
CH 562*	Bothwell Cheese			3,371.00
CH 561	Student Wellness, recess equipment (H. Lacoursiere)			317.33
CH 560	Fun Lunch Voucher Refund (K.Bishop)			5.50
	Total Commitments		\$	6,246.25

TOTAL UNCOMMITTED FUNDS

\$ 8,344.55

PREPAID EXPENSES

2023 BBQ Deposits	Bounc'en Good Times - Inflatable Rental		\$	546.20
	River City Bubble Ball - Winnipeg			52.50
	Total Deposits		\$	598.70

*Note: CHEQUE 556, \$3,371.00, Bothwell Cheese Fundraiser was lost and replaced with CHEQUE #562.



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École Dieppe

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Dieppe Parent Advisory Committee
Principal & Vice-principal report
May 16, 2022

- Staffing news:
 - We said goodbye to Mme Martine Blanchet on Friday, May 13. Mme Blanchet was covering for Mme Tugby's leave in Kindergarten since April.
 - We will be welcoming Mme Maureen Martin to Kindergarten for the remainder of Mme Tugby's leave.
 - Mme Saltiss will be retiring in June after "a few" years of teaching in Pembina Trails
 - Mme Tugby will also be retiring in June after a rewarding career that took her across Canada.
 - Mme Santos is expecting her second child in September and will be on maternity leave next year.
 - Mme Johnson welcomed a baby girl (Leighton) on May 3rd
- École Dieppe 2022-23
 - 4 Kindergarten classes (2 AM, 2 PM) – Mme Dueck & Mme Nicholls
 - 4 Grade 1 classes – Mme Kapinga, Mme Borlase, Mme Belluk & Mme Zinn
 - 3 Grade 2 classes – Mme Wilkins, Mme Gower & Mr Kowalski
 - 6 Grade ¾ classes – Mme Sul, Mme Chandler, Mme Emanuel, Mme Davie, Mme Khomenko(September)/Mme Fitzpatrick (January) & Mme Town (January)
 - Mr Eldridge & Mme Benoit – Physical Education
 - Mme Pegus – Music
 - Mme Kavanaugh – Library
 - Mme Gubbels, Mme Ellis, Mme Novotny & Mme Ormiston – Student Support
- Grade 3 & 4 Marathon club is running every Tuesday and Thursday morning. It's so great to see all the parents running alongside their children.
- We are excited to welcome Shanley Spence to our school from May 30 to June 3. Shanley will be teaching our Grade 1 – 4 students hoop dancing during their physical education classes.
- We are also excited to welcome Michael Manyeagles on May 24 and June 9 to do soapstone carvings with our students