



École Dieppe Parent Advisory Council

February 22, 2022 Meeting
Virtual Meeting via Teams, 6:30 p.m.

Meeting Minutes

Attendance:, B Davis, P Gareau, R Stevens, K Knapp, K Joss, S Isaac, H Lacoursiere, M McDougall, Kyle Geske, D Correia

Regrets: A Jameison, C Buydens

1. Call to order at 6:35pm
2. Welcome and introductions
3. Minutes and Agenda
 - a. Additions or amendments to the agenda
 - i. Addition of the Dieppe School BBQ to new business (7.a)
MOTION to adopt agenda (K Knapp/H Lacoursiere) CARRIED
 - b. Review and adoption of minutes from previous meeting – January 17, 2022
MOTION to adopt minutes (K Knapp/H Lacoursiere) CARRIED
4. Chairs Report (P Gareau)
 - a. Social Media
 - i. P Gareau will continue to run the social media account for the remainder of the year and we will post for the position at the AGM.
5. Principal/Vice Principal's Report (B Davis/S Isaac) – see attached report.
6. Council Reports
 - a. Lunch Program (S Isaac)
 - i. The position of lunch program coordinator is currently posted again. Everything else is running smoothly.
 - b. Treasurer (M MacDougall) - see attached report.
 - c. Fundraising (P Gareau for A Jamieson) – See attached report
 - i. Munch-a-Lunch was a success overall. Looking into the fee for using credit cards. Contemplating hiding the fee in the cost of the items vs. charging an additional fee to those parents who choose to pay with credit card.
 - ii. Flyers have been made and will go out with more information about ordering memory books.
 - d. Safety (K Joss) - no report
 - e. Fun lunch (P Gareau for C Buydens) – no report
 - f. Student Wellness (H Lacoursiere) –
 - i. Recipients have all been contacted. Those who received funds sent their 'thank you' to PAC via B Davis.
 - g. Building & Grounds (P Gareau for J Perry) –
 - i. Many grant applications are in the works.
 - ii. Qualico has committed to make a donation of some sort and that should be made known soon.
 - iii. The email to parents was a success and the donations on the webpage currently sits around \$10,000.
7. Old Business
 - a. Staff Appreciation update – *See attached report.*
 - i. Letter to go out later this week asking for donations of supplies and/or money.



École Dieppe Parent Advisory Council

Dieppe Parent Advisory Committee
Principal & Vice-principal report
February 22, 2022

- Schools were moved to “Code Yellow” on February 15:
 - Masks are not required to be worn outside
 - Masks are not required to be worn in gym when students are participating in physical activity
 - Students are not required to wear medical/3-ply masks
 - 3C returned to their classroom
 - 1/2NH will be returning to their classroom after Spring Break
- We held our second and final tri-conferences of the school year. Report cards will be coming out after Spring Break.
- We held a virtual Kindergarten Open House evening on February 17th to welcome new students and to share all the amazing things they will get to experience as École Dieppe students
- Our divisional Indigenous Student Support Teacher Nicole Lavalée has been working with our Grade 3 students for the past two weeks and will finish off her three-week block with them this week. Her main focus with them has been incorporating indigenous perspectives in math.
- We are celebrating Festival du Voyageur this week:
 - Spirit week theme days
 - Kick off TEAMS presentation featuring Nicole Lavalée
 - Two half-days of activities on Thursday afternoon & Friday morning
 - Wrap-up TEAMS concert featuring Mme Tugby & Mme Pegus
- From the gym: mini-games intramurals and indoor track club for the Grade 4s are starting this week
- Our “Principal for the Day” winners will be taking over the school tomorrow.



École Dieppe Parent Advisory Council

Statement of Receipts & Disbursements Dieppe Parent Advisory Council

For the period beginning January 18, 2022 and ending February 22, 2022

RECEIPTS

Taverna Rodos	Jan 24 (2022.01.2)Munch A Lunch	\$	168.52	
	Jan 31 (2022.01.3) Munch A Lunch		2,420.67	
	Feb 7 (2022.02.0) Munch A Lunch		4,094.15	\$ 6,683.34
Coffee Fundraiser (returned cheque)		\$	295.00	
Taverna Rodos	Deposited Feb 17		1,050.00	1,345.00
Interest	Deposited Feb 01			0.01
	Total Receipts			\$ 8,028.35

DISBURSEMENTS

CH 696	Munch A Lunch Fees - 2021/2022		201.60	
CH 695	Dieppe Math Games - "I love Math month"		447.10	
CH 694	Greenscape Project		2,575.00	
CH 697	Taverna Rodos Fundraiser		6,400.00	
	Total Disbursements			\$ 9,623.70

Beginning Balance, January 18, 2022	\$	11,443.38
Plus receipts		8,028.35
Less disbursements		(9,623.70)
Ending Bank Balance, February 22, 2022	\$	9,848.03

FUTURE COMMITMENTS

	BBQ Balance	\$	2,473.93	
	Fun Lunch Vouchers		573.50	
	Mme. Sul - Teacher Request		265.00	
	Mme. Johnson - Teacher Request		290.00	
	Mme. Ferguson - Teacher Request		500.00	
CH 685	Fun Lunch Voucher Refund (L. Taylor)		5.50	
CH 698	Mme. Emmanuel Art Supplies - Teacher Request		160.00	
	Total Commitments			\$ 4,107.93

TOTAL UNCOMMITTED FUNDS

\$ 5,740.10

PREPAID EXPENSES

2021 BBQ Deposits	Bounc'en Good Times - Inflatable Rental	\$	546.20	
	River City Bubble Ball - Winnipeg		52.50	
	Total Deposits	\$	598.70	



École Dieppe Parent Advisory Council

2022 Teacher/Staff Appreciation

March 14 - March 18

60 Staff Members

Dates	Responsible	Action Item
15-Feb	Pam - Done	Post dates to social media (Tue Feb 15)
15-Feb	Pam - Done	Draft letter and sent to Christina and Ashleigh (Feb 15)
16-Feb	Pam - Done	Check with School (Barbra) to see if letters can go home with students
15-Feb	Ashleigh - Done	Contact Bronwen for staff list
16-Feb	Pam	Contact restaurants for quotes
22-Feb	Pam/Christina/Ashleigh	Select Restaurant
Feb 21-Mar 4	Parents	Last day to donate money (Feb 21 - Mar 4)
04-Mar	Christina	Pick up any physical donations from the school
07-Mar	Pam	Pick up money from the School
07-Mar	Pam/Christina/Ashleigh	Have meeting about donations and who will put together packages
Mar 7-Mar 11		Put together packages
		Monday - Soap package
		Tuesday - Granola/Fruit/Yogurt package
		Wednesday - Stationary gift packages
		Thursday - catered lunch
		Friday - cans of pop & bags of popcorn
14-Mar		Deliver Soap package
15-Mar		Deliver Graonla/Fruit/Yogurt package
16-Mar		Deliver Stationary gift package
17-Mar	Pam	follow up with Catered Lunch
18-Mar		Deliver Cans of Pop & Bags of Popcorn



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École Dieppe PAC Fundraising Report

Feb 22, 2022

1. Taverna Rodos Gift Certificates

- Gift Certificates delivered week of Feb 7th.
- Munch A Lunch Platform was a success
 - Easy to set up the fundraiser
 - No known complaints from users
 - Munch A Lunch has been great to work with, very responsive and quick to answer questions.
 - Noteworthy: had we gone with Permission Click for the ordering platform, it would have cost us \$475 for this fundraiser. PAC has already saved money by going with Munch A Lunch.
- Total gift certificate profit: **\$1,563.94**
 - Total sales: \$8,900
 - Payment to Taverna: \$7,120
 - Payment to "Stripe" (Payment processing platform for credit card payments - industry standard: 2.9% +\$0.30 flat rate per transaction fee): \$216.06
- 92% of the orders were paid for by credit card
- Will add \$0.25 per unit on next fundraiser to offset the credit card transaction fees since most people are using this payment option.

2. Bothwell Cheese Fundraiser

- Set up on Munch A Lunch and ready to go
- Information to go out on March 4th, 11 & 18 Fun Friday email
- There will be no paper fliers sent home for this fundraiser
- Orders must be submitted no later than March 28th. Late orders will not be accepted
- Delivery date scheduled for April 7th.
 - Bothwell will sort orders for us and deliver to school
 - Have a pick up "window" at school from 3:30-5? – *Bronwen needs to approve*

3. Lifetouch Memory Books

- Online orders can now be made by visiting ybpay.lifetouch.ca
- School Code# 14520522
- Lifetouch will be providing flyers to be sent home with students
- Posted to PAC social media accounts Feb 19